



## Now Hiring – Customer Service Attendants – Yard

**Location:** 2345 Alyth Road SE, Calgary (on a bus route)

### Why Join Us?

At **Star Building Materials**, we offer an exciting place to build your career, with:

- Competitive compensation and benefit packages
- Educational assistance program
- Company matching RRSP/DPSP program
- Employee home purchase program
- Retail discounts.

### Requirements

- High School Diploma, or equivalent.
- Minimum 3 months of customer service experience.
- Ability to operate a forklift and other power tools.
- Proof of COVID-19 vaccination.
- Satisfactory verification of criminal record check.
- Physically able to kneel and crouch as well as lift, carry, push or pull objects weighing up to 75 lbs.

### Job Overview

Reporting to the Yard Supervisor, as the **Customer Service Attendant - Yard** you will assist clients with order pickups and returns and ensure delivery of excellent customer service. You also handle the pre-packaging of customer orders and perform general housekeeping of warehouse and yard area.

Your day-to-day responsibilities will include:

- Assisting customers with order pickups and/or returns.
- Completing daily inspections of forklifts and task list as assigned by Customer Service Supervisor.
- Maintaining cleanliness and organization of customer pick up area and warehouse.
- Verifying packages for accuracy of material types and quantities prior to customer pickups.
- Assisting in loading and unloading of products, and rotating stock in the warehouse as needed.
- Working safely and ensuring compliance with Qualico's Safety Program and relevant safety regulations.
- Providing support to other projects or duties as assigned.

### Work Conditions

You primarily work on yard during regular business hours. Work has exposure to noise from equipment/machinery and occupational hazards as well as dealing with inclement weather and dust. Overtime may occasionally be required. This location has bus service available.

### About Us

**Star Building Materials** is an independent, wholly owned division of Qualico. The company is a leading provider of building materials, trusses, ready to move homes, and cottage and garage packages operating under the Star Building Materials, Star Ready to Move Homes and Star Truss brands. With

over 50 years of experience, Star Building Materials is committed to providing reliable and innovative products and services. To learn more, click [here](#).

Qualico is committed to the health, safety and wellness of its employees and the community. By continuing our commitment to maintaining a safe and healthy workplace, Qualico has implemented a COVID-19 Vaccination Policy that requires all employees in Canada to be fully vaccinated. Proof of vaccination, in the form of a provincially recognized document, must be submitted as a condition of employment. Our policy allows for accommodation in cases of valid medical or religious exemptions. Information related to proof of vaccination or exemption will be kept confidential.

Candidates being considered will be contacted. We thank you for your interest. Join our [Talent Community](#) to stay up to date on job opportunities and to find out why we have the best reason to come to work every day.

[Apply Here](#)